

TRANSPORT INFRASTRUCTURE DEVELOPMENT SCHEME

STATEWIDE CAPABILITY
DEVELOPMENT FUND
APPLICATION FORM

THE ROADS AND TRANSPORT ALLIANCE



The Statewide Capability Development Fund (SCDF) is a discrete annual allocation provided through the Transport Infrastructure Development Scheme (TIDS) to support local government to improve transport network stewardship capability and capacity. The complete SCDF Guidelines can be viewed at www.tmr.qld.gov.au/RRTGForms

Section 1: Applicant details

Who is making this application:

If you selected 'RRTG', please select the participating RRTG/s:

Please select your RRTG from the list below.

Hold down the CTRL key to select multiple RRTGs if required.

List all Council/s participating in this application:

Do all RRTGs participating in this application have a current Capability Agreement and Action Plan in place?

Please select the application type:

Training course or workshop >> [Click here to go to Section 2 >>](#)

Project or initiative >> [Click here to go to Section 3 >>](#)

Section 2: Training course or workshop

Course name/number:

Link to course web page:

Paste web page URL here

Training provider:

Course date/s:

Course location:

Course cost: **EX GST** *Additional costs and explanatory comments can be added in Section 5.*

Cost per person (if applicable): **EX GST**

Indicative no. of attendees:

Does the course have an assessment component?

Attach a training quote as supporting evidence in Section 6.

If you have completed this section do not complete Section 3.

[Click here to skip to Section 4, 'Application justification'.](#)

Section 3: Project or initiative

Project name:

Project cost: **EX GST** *Additional costs and explanatory comments can be added in Section 5. Attach a project quote as supporting evidence in Section 6.*

Project work type:

Deliver training/capacity building program

Undertake research or study

Develop a plan or strategy

Other

Project description:

Please identify the key deliverables of this project, including the key milestones and any resourcing requirements, such as consultants or contractors.

A detailed project proposal or plan can be attached as supporting evidence in Section 6.

Estimated project start date:

Estimated project completion date:

Section 4: Application justification

Which core function/s of the Alliance does your training or initiative align to?

- Program development
- Road safety
- Asset management
- Joint purchasing and resource sharing (JP&RS)

For information on the Core Functions, see Section 2.2 of the SCDF Guidelines.

How will your initiative improve/increase capability and capacity?

For example, what are the benefits to member councils and why this is a priority?

How do you intend to share learning outcomes from your training initiative or project with the Roads and Transport Alliance?

For example, providing feedback on training undertaken, distributing findings from projects via the Roads and Transport Alliance Project Team, writing a story for the Annual Progress Report, other.

Section 5: Funding and payments

Course or project cost (from Section 2 or 3):



Other eligible costs:

See SCDF Program Guidelines (2.5) for details.

Amount of SCDF funding being sought:

(50% of Course/Project Total Cost)

Other eligible costs explanatory comments:

Breakdown of funding sources

Please complete the following table showing funding contributions (excluding GST) across the four year forward plan. If funding does not extend into future years, please leave future years blank.

Year	2021-22	2022-23	2023-24	2024-25
SCDF (TMR)				
Co-contribution				
Other				
Total				

Which individual council/s will invoice TMR for reimbursement (if known)?

Section 6: Supporting documents and checklist

Attach any relevant supporting documents using the 'add attachment' icons below.
Tick the corresponding check-box to acknowledge the documents you have supplied.
View the attachments panel by clicking on the paperclip icon on the menu to the left.

Project proposal or plan

Training or project quote

Other eligible costs quote

Other - please specify

Note: Training quotes: Where quotes are not available (such as when purchasing training via an online booking platform), provide a screenshot from the website of the cost information as an attachment.

Section 7: Additional information

Provide any additional information or comments regarding this application.

Section 8: Contact details

Provide contact details for this application:

Name:

Position:

Phone:

Email:

Section 9: Endorsement

- RRTG endorsement is required for Project applications
- Technical Committee endorsement is sufficient for Training applications.

Provide the date and location of the meeting/strategic discussion confirming endorsement of this application, or indicate if the application was endorsed via a flying minute:

Date:

Location:

Endorsed by flying minute:

**Please submit this form using the purple 'SUBMIT FORM' button on the top menu bar,
or via email to RRTGForms@tmr.qld.gov.au**

**If you have added attachments to this form it may take a few moments to submit and send.
Do not cancel the operation or close the form during this time.**